

### A Note On 'You'

'You' and 'your' mean the Customer.

## Data Processing Annex

### 1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the BT Services under your agreement with BT.

### 2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the One Collaborate WebEx Professional Service as set out in this Annex for as long as BT provides the One Collaborate WebEx Professional Service and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

### 3 The Nature And Purpose Of The Processing Of Personal Data

3.1 BT provides a consultancy service to enable BT Customers to transform and or migrate their business network, business applications or other technologies or operations. Network or other technologies delivered to BT Customers in addition to consultancy services may be delivered by BT or via third parties as specifically contracted by the BT Customer and will be subject to other standard product or non-standard contracts, terms and conditions.

3.1.2 For this BT Advise service, BT typically utilises BT Customer personal data, for which is the Controller, covering basic contact information utilised for Customer Relationship Management purposed in order that the consultancy based services can be delivered.

3.1.3 As this is a technical or strategy led consultancy service, no personal data is processed beyond that for which BT is the controller as per section 3.1.2

### 4 Types Of Personal Data and Categories of Data Subjects

4.1 No personal data is processed by BT (with the exception of personal information that relates to customer relationship management purposes).

4.2 The Customer Personal Data will concern the following categories of Data Subjects:

4.2.1 your employees;

4.2.2 your customers or third parties; and

4.2.3 any Data Subject (as controlled by you).