

### A Note On 'You'

'You' and 'your' mean the Customer.

## Data Processing Annex

### 1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the BT Managed PKI Security Fast Track Service.

### 2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the BT Managed PKI Security Fast Track Service as set out in this Annex for as long as BT provides the BT Managed PKI Security Fast Track Service and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

### 3 The Nature And Purpose Of The Processing Of Personal Data

- 3.1 The BT Managed PKI Security Fast Track Service is used to authenticate User access to, and security protection of, certain services and documents. This is done by a process conducted on a BT third-party server, which allocates a "key" to the service or document, with this key being matched to a separate key that is also produced by a third party. All authentication required to produce a key (including the Processing of information required for it such as iris scanning) is performed locally by you, and there are no means by which BT could have access to the service or document being authenticated.
- 3.2 BT's involvement is that it validates the allocation of keys to the service or document in relation to the individual requiring access, and provides a confirmation of this validation to you, as the individual's employer.

### 4 Types Of Personal Data and Categories of Data Subjects

- 4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors or you will be:
  - 4.1.1 website or IP address;
  - 4.1.2 name;
  - 4.1.3 address;
  - 4.1.4 telephone number;
  - 4.1.5 email address;
  - 4.1.6 job title;
  - 4.1.7 company name; and
  - 4.1.8 contact records.
- 4.2 The Customer Personal Data will concern the following categories of Data Subjects:
  - 4.2.1 your employees;
  - 4.2.2 your customers or third parties; and
  - 4.2.3 any Data Subject (as controlled by you).