

#### A Note On 'You'

'You' and 'your' mean the Customer.

## Data Processing Annex

### 1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the One Enterprise Managed Avaya Unified Comms Services.

### 2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the One Enterprise Managed Avaya Unified Comms Service as set out in this Annex for as long as BT provides the One Enterprise Managed Avaya Unified Comms Service and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

### 3 The Nature And Purpose Of The Processing Of Personal Data

3.1 One Enterprise Avaya covers BT's on-site, managed Avaya portfolio - BT provides an enterprise-grade Video, Voice, and Unified Communications product.

3.2 This is purely a CPE supply, software, installation and configuration only Service and no Personal Data is utilised by BT beyond that needed for provisioning, assurance and billing purposes.

### 4 Types Of Personal Data and Categories of Data Subjects

4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors or you will be:

4.1.1 website or IP address.

4.2 The Customer Personal Data will concern the following categories of Data Subjects:

4.2.1 your employees;

4.2.2 your customers or third parties; and

4.2.3 any Data Subject (as controlled by you).