

A Note On 'You'

'You' and 'your' mean the Customer.

Data Processing Annex

1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the One Enterprise Managed Avaya UC APAC Service.

2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the One Enterprise Managed Avaya UC APAC Service as set out in this Annex for as long as BT provides the One Enterprise Managed Avaya UC APAC Service and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

3 The Nature And Purpose Of The Processing Of Personal Data

- 3.1 One Enterprise Avaya covers BT's on-site, managed Avaya portfolio. BT provides an enterprise-grade Video, Voice, and Unified Communications product.
- 3.2 BT supplies an on premise solution Service that Processes basic personal information to enable the services selected by you. The interface to the on-site platform is used by you to manage the Service and this will use Personal Data such as user IDs and passwords. This data is controlled and managed by you and BT and its suppliers have no access to such data.
- 3.3 BT provides a remote monitoring and management Service for the onsite platform on behalf of you but for this, no personal information is required save that controlled by BT for service assurance purposes.
- 3.4 The on-site platform (hosted by you) allows for the Processing of Personal Data by you, including the activity and status of end users.

4 Types Of Personal Data and Categories of Data Subjects

- 4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors will be:

- 4.1.1 website or IP address.

- 4.2 The types of Customer Personal Data Processed by you may be:

- 4.2.1 current presence;
- 4.2.2 video usage;
- 4.2.3 screen sharing;
- 4.2.4 IP address;
- 4.2.5 the recipient ID;
- 4.2.6 the recipient phone number;
- 4.2.7 the caller ID;
- 4.2.8 the caller phone number;
- 4.2.9 duration of calls;
- 4.2.10 time of calls;
- 4.2.11 date of calls; and
- 4.2.12 recorded voice mail box.

BT does not have access to this personal information. This list is not exhaustive as you will specify what Customer Personal Data is Processed.

- 4.3 The Customer Personal Data may concern the following categories of Data Subjects:

- 4.3.1 your employees;
- 4.3.2 your customers or third parties; and
- 4.3.3 any Data Subject (as controlled by you).

This list is not exhaustive as you will specify what Customer Personal Data is Processed.