



### Logging into MyE911 for the first time

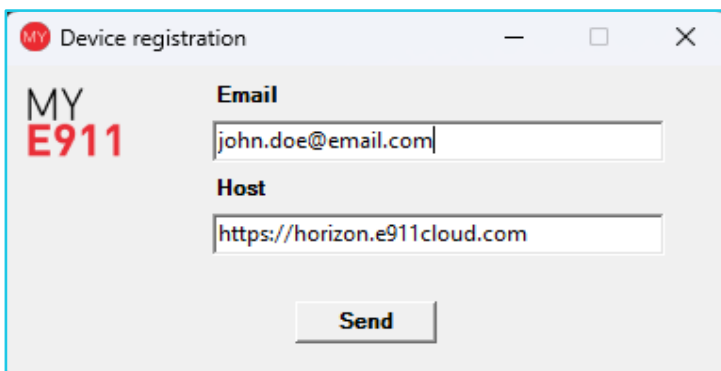
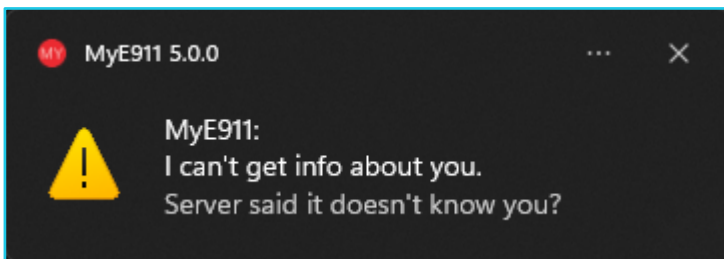
Once MyE911 has been installed, you will receive a pop-up to register the device.

For launching MyE911, admins must first configure MyE911 users within the RedSky admin portal.

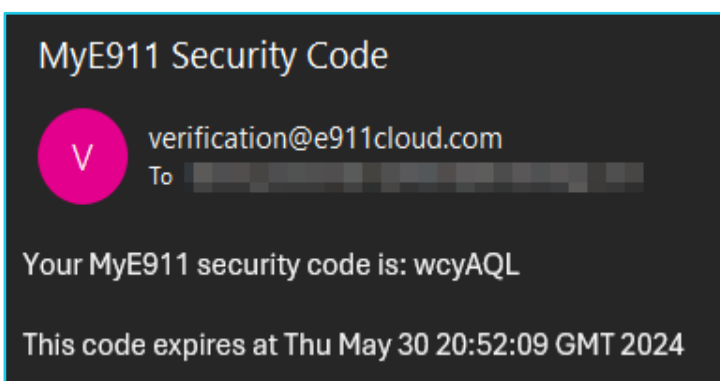
### Device Registration

MyE911 users must register their client with the RedSky E911 services before location tracking can begin. Steps to register:

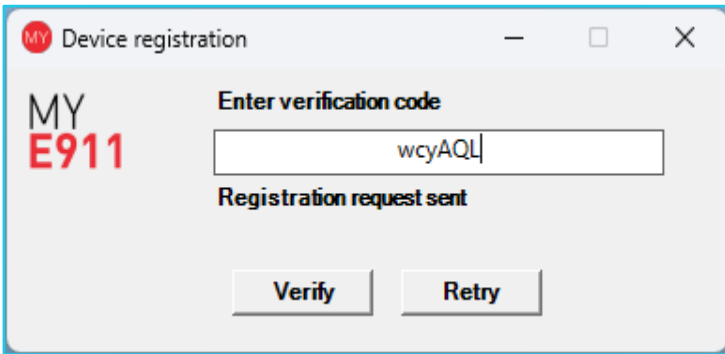
- MyE911 will prompt the user to enter their email address for device registration.



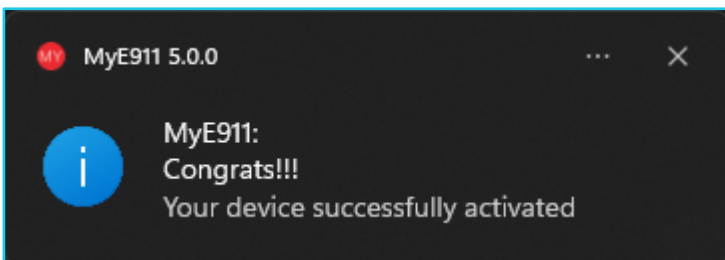
- A verification code will be sent to the user's email address.



- Enter the verification code into the 'Device registration' prompt.

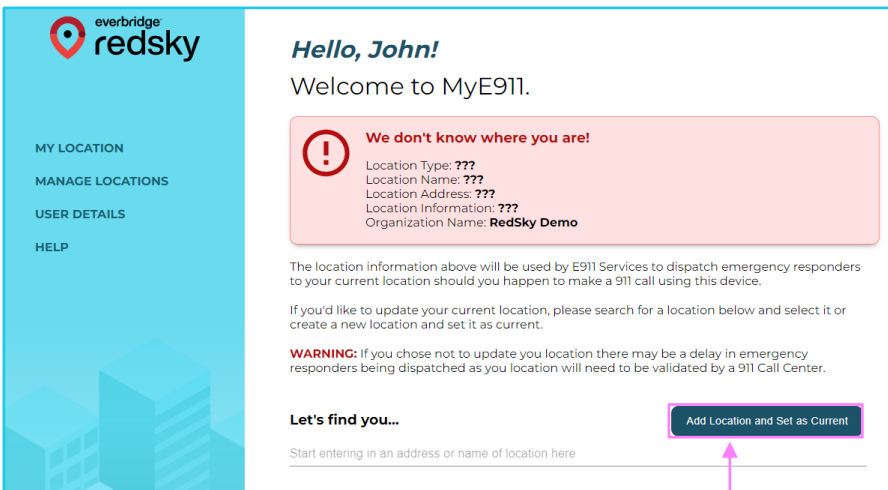


- Users will see a notification indicating MyE911 was successfully registered.



### Creating New E911 Location:

MyE911 will prompt the user and open a new browser tab if it cannot automatically determine the location of the user.



Click on:  
"Add Location and Set as Current"

Enter: **"Location Name"**.

Enter: a full civic address in the **"Address"** field.

Enter: additional location information in **"Location Information"** field.

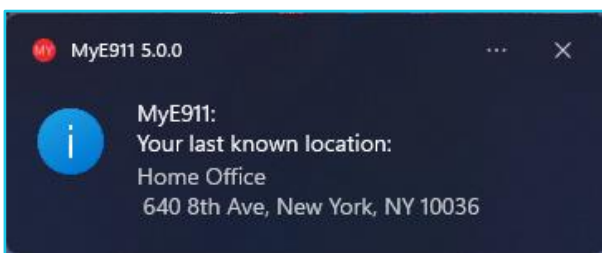
MyE911 display message once the E911 Location was successfully added.

**Note:** RedSky will validate addresses as they are added to ensure location accuracy.

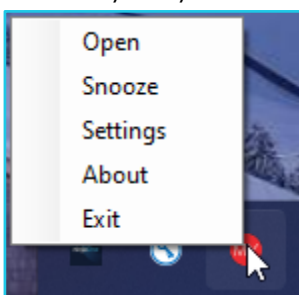
### Verify Current E911 Location:

MyE911 users can verify their current location in the following ways.

- Left click on MyE911 icon in the systray to display Current Location.



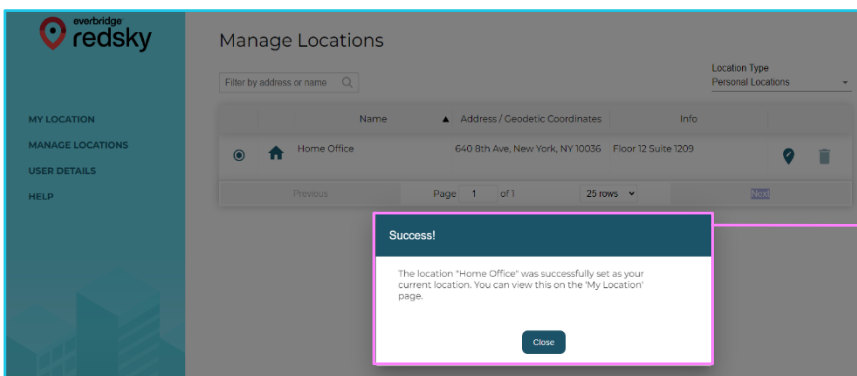
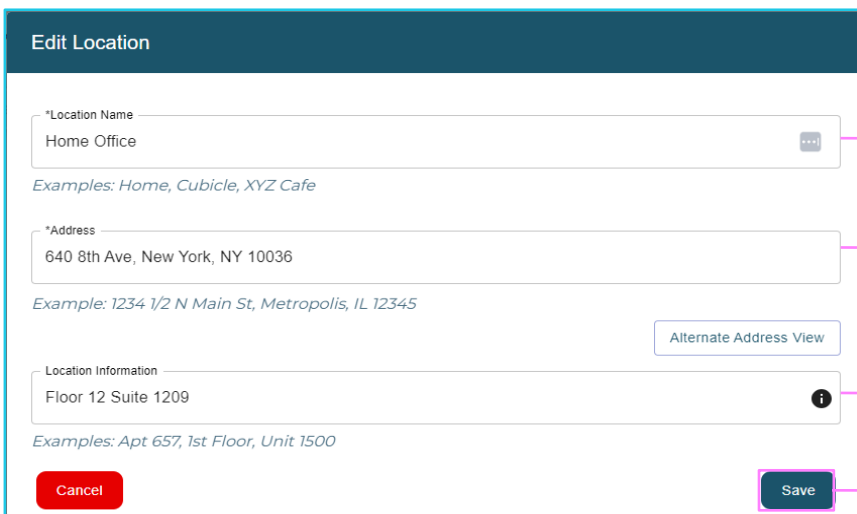
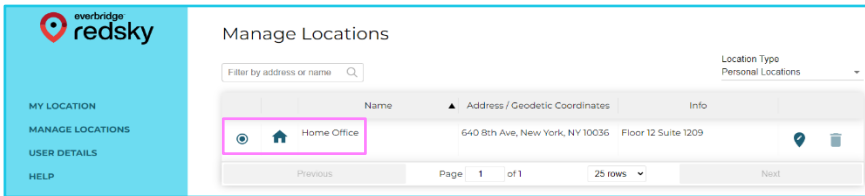
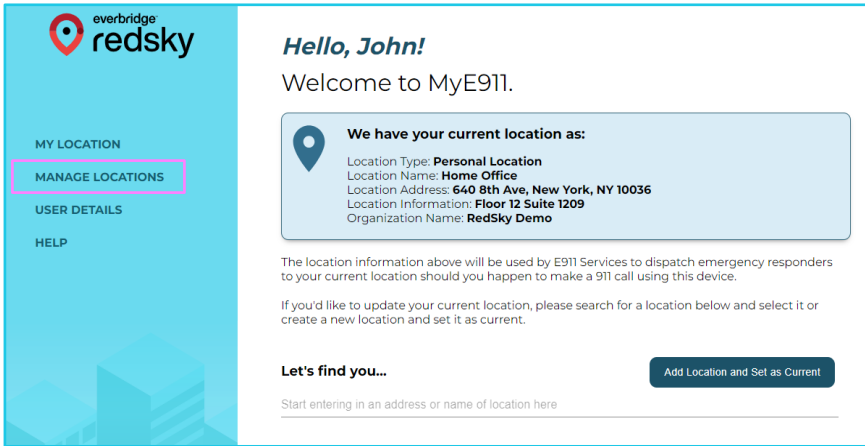
- Open up MyE911 GUI and Right click MyE911 icon in the systray and select 'Open'.



**Note:** Some steps, screenshots and options may differ slightly depending on the application, browser, operating system and software version you are using.

## Manage 911 Location

MyE911 users can manage and select previously entered E911 Locations from the GUI.



Edit: "Location Name".

Edit: "Address".

Edit: "Location Information".

Click on "Save" icon.

MyE911 will display a message once the E911 Location is successfully added.

**Note:** Some steps, screenshots and options may differ slightly depending on the application, browser, operating system and software version you are using.