## Logging into MyE911 for the first time

Once MyE911 has been installed, you will receive a pop-up to register the device.

For launching MyE911, admins must first configure MyE911 users within the RedSky admin portal.

### **Device Registration**

MyE911 users must register their client with the RedSky E911 services before location tracking can begin. Steps to register:

• MyE911 will prompt the user to enter their email address for device registration.



• A verification code will be sent to the user's email address.



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Note: Some steps, screenshots and options may differ slightly depending on the application, browser, operating system and software version you are using.

• Enter the verification code into the 'Device registration' prompt.

🚳 Device registration - 🗆 🗙					
MY	Enter verification code				
E911	wcyAQL				
	Registration request sent				
		- 1			
	Verity	Retry			

• Users will see a notification indicating MyE911 was successfully registered.



#### Creating New E911 Location:

MyE911 will prompt the user and open a new browser tab if it cannot automatically determine the location of the user.

oredsky	<b>Hello, John!</b> Welcome to MyE911.		
MY LOCATION MANAGE LOCATIONS USER DETAILS	We don't know where you are! Location Type: ??? Location Name: ??? Location Address: ??? Location Information: ??? Organization Name: RedSky Demo		
HELD	The location information above will be used by E911 Services to dispatch emergency responders to your current location should you happen to make a 911 call using this device. If you'd like to update your current location, please search for a location below and select it or create a new location and set it as current. WARNING: If you chose not to update you location there may be a delay in emergency responders being dispatched as you location will need to be validated by a 911 Call Center. Let's find you		
H	Start entering in an address or name of location here Click on:		
	"Add Location and Set as Current"		



**Note:** RedSky will validate addresses as they are added to ensure location accuracy.

#### Verify Current E911 Location:

MyE911 users can verify their current location in the following ways.

• Left click on MyE911 icon in the systray to display Current Location.



• Open up MyE911 GUI and Right click MyE911 icon in the systray and select 'Open'.



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# Manage 911 Location

MyE911 users can manage and select previously entered E911 Locations from the GUI.

wy location MANAGE LOCATIONS USER DETAILS HELP	<section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><text><text><text><text><text></text></text></text></text></text></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	
	Start entering in an address or name of location here	
weichridge redsky MY LOCATION MANAGE LOCATIONS USER DETAILS HELP	Manage Locations         Filter by address or name         Q         Name         Address / Geodetic Coordinates         Info         General Locations         Plance of 40 8th Ave, New York, NY 10036         Floor 12 Suite 1209         Playous         Page         1       26 rows         Next	
Edit Location	- WZ Cofe	Edit: "Location Name".
*Address	IY 10036	Edit: " <b>Address</b> ".
Example: 1234 1/2 N Main Location Information Floor 12 Suite 1209	a St, Metropolis, IL 12345 Alternate Address View	Edit: "Location Information".
Cancel	Save	Click on " <b>Save</b> " icon.
everbridge redsky	Anage Locations  Filter by address or name	MyE911 will display a
USER DETAILS HELP	Home Office     G40 8th Ave, New York, NY 10335 Floor 12 Suite 1009      Previous     Page 1 of 1 25 rows      Success!      The location "Home Officer was successfully set as your     current location. You can view this on the My Location"     page.      Cose	E911 Location is successfully added.

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