Service reminder email

**We recommend you copy the content below into your internal communication template.**

Subject

**REMINDER: Webex Meetings** is LIVE and ready for you to use!

Content

Don’t forget **Webex Meetings** is **LIVE** and ready to use!

The **Webex Meetings app** is our single, easy-to-use app for team meetings.

It combines HD audio and video to let you meet on your computer, mobile device and video system in real-time.

**Get started now.**

To help you get started visit the [BT Adoption Hub](https://business.bt.com/user-adoption/cisco/webex-app/meetings/). You’ll find everything you need including quick start guides, training videos, pro tips and more.

If you have any questions or need support, please contact **<insert information>**.

Kind regards  
**Internal Endorser**