



# BT Managed Cisco SD-WAN

## Annex to the Managed Service Schedule

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## A note on 'you'

'You' and 'your' mean the Customer.

## Words defined in the Managed Service Schedule and General Terms

Words that are capitalised but have not been defined in this Annex have the meanings given to them in the Managed Service Schedule and the General Terms.

## Part A – The Managed Cisco SD-WAN Service

### 1 Service Summary

- 1.1 BT will provide you with a remotely managed, cloud-hosted overlay network solution that will allow you to manage your virtual network comprised of:
  - 1.1.1 the Standard Service Components; and
  - 1.1.2 any of the Service Options as set out in any applicable Order, up to the point of the Service Management Boundary as set out in Paragraph 4 ("**MC SD-WAN Service**").
- 1.2 The MC SD-WAN Service must be purchased under Managed Service and is subject to the Managed Service Schedule to the General Terms.
- 1.3 For the purposes of the Managed Service Schedule the MC SD-WAN Service is an Associated Service.

### 2 Standard Service Components

BT will provide you with all of the following standard service components ("**Standard Service Components**") in accordance with the details as set out in any applicable Order:

#### 2.1 SD-WAN Devices

- 2.1.1 BT will provide you with SD-WAN Devices including requisite Software licences for the SD-WAN Device as detailed in the Order,
- 2.1.2 Where BT provides you with Physical SD-WAN CPE Devices BT will install these at your Sites and they will connect into your network in order that BT can provide you with the MC SD-WAN Service.
- 2.1.3 Where you have selected a Virtual SD-WAN Device BT will provide you with the Software and License Subscription required to run the MC SD-WAN Service and you will install the Software on your infrastructure.
- 2.1.4 You will purchase a Licence Subscription for each of your SD-WAN Devices as set out in Paragraph 2.6.
- 2.1.5 Any maintenance of the SD-WAN Device will be in line with the Maintenance Care Level you select in the Order.

#### 2.2 Cloud Hosted Control Infrastructure

- 2.2.1 BT will provide a cloud hosted management infrastructure that will allow BT to:
  - (a) orchestrate the delivery of your MC SD-WAN Service;
  - (b) monitor in real time your network and the performance of the SD-WAN Devices;
  - (c) identify issues, inefficiencies or delays with your network;
  - (d) troubleshoot issues with your network; and
  - (e) view data flows across your network and Sites,("Cloud Hosted Control Infrastructure").

#### 2.3 Cloud Hosted Report Infrastructure

- 2.3.1 BT will provide you with access to the Managed Service Portal that will allow you to:
  - (a) view, in real time, the performance of your applications that run over your network;
  - (b) identify issues, inefficiencies or delays with your network;
  - (c) troubleshoot issues with your network;
  - (d) view data flows across your network and Sites; and("Cloud Hosted Report Infrastructure").
- 2.3.2 BT will not provide training on the Managed Service Portal as part of the MC SD-WAN Service.

#### 2.4 Transport Independent VPN

- 2.4.1 BT will provide you with a VPN and encryption service that will allow you to:
  - (a) build corporate VPNs across your Sites; and
  - (b) transfer information securely across your network and the Internet using encryption technology,



("Transport Independent VPN").

### 2.5 Application Aware Routing

- 2.5.1 BT will provide you with a facility that manages your traffic and Applications in order to improve the efficiency of your network ("**Application Aware Routing**").
- 2.5.2 You will be able to categorise certain Applications as business critical through your own pre-defined categories, as agreed between us, and BT will implement these for you through the Cloud Hosted Control Infrastructure.
- 2.5.3 Any changes to the categories will be dealt with as a Simple Service Request.
- 2.5.4 Application Aware Routing will work optimally if there are two Enabling Services connected to your Sites.

### 2.6 Licence Subscriptions

- 2.6.1 You must purchase one of the Licence Subscriptions below for each SD-WAN Device set out in the applicable Order. Where there are multiple SD-WAN Devices on a Site or network, they will all have the same Licence Subscription:
  - (a) Essentials Licence Subscription
    - (i) The Essentials Licence Subscription aligns with the technical features supported by the Supplier SD-WAN Licence known as Cisco DNA Essentials (or any subsequent renaming) and as detailed in the Order.
  - (b) Advantage Licence Subscription
    - (i) The Advantage Licence Subscription aligns with the technical features supported by the Supplier SD-WAN Licence known as Cisco DNA Advantage (or any subsequent renaming) and as detailed in the Order.

### 2.7 Licence Buying Options

- 2.7.1 Each of your Licence Subscriptions will be of one of the following Licence Types as set out in the applicable Order. Where there are multiple SD-WAN Devices on a Site or network, their Licence Subscriptions do not need to be all of the same Licence Type:
  - (a) **DNA Licence**

The DNA Licence is purchased for a fixed term and Charges for new Licence Subscriptions can fluctuate throughout the term of the Contract. You may increase, but not decrease your bandwidth commitment during the term of the Contract.
  - (b) **MSLA-C Licence**

The MSLA-C Licence is purchased for a fixed term and the new Licence Subscriptions are always charged at the standard Charge agreed in the initial Order until the end of their term. You may increase, but not decrease your bandwidth commitment during the term of the Contract.
  - (c) **MSLA-U Licence**

The MSLA-U Licence allows for maximum flexibility so your bandwidth commitment can be increased or decreased without any additional Charges. New Licence Subscriptions are always charged at standard Charge agreed in the initial Order until the end of their term.

## 3 Service Options

BT will provide you with the following options as set out in any applicable Order ("**Service Options**") and in accordance with the details as set out in that Order:

### 3.1 Mobile Data Access

- 3.1.1 BT will provide you with Mobile Data Access, using one of the Service Options below, if set out in the Order:
  - (a) Backup Mobile Data Access;
  - (b) Backup Plus Mobile Data Access;
  - (c) Active-Active Mobile Data Access; or
  - (d) Prime Mobile Data Access.
- 3.1.2 The Zscaler Service will not work with Mobile Data Access.
- 3.1.3 The Mobile Data Access you select can be either BT Managed Mobile Data Access or Customer Managed Mobile Data Access.
- 3.1.4 Mobile Data Access can be purchased in one of the following variants:
  - (a) BT Managed Mobile Data Access – External;
  - (b) BT Managed Mobile Data Access – Internal Hub;



- (c) BT Managed Mobile Data Access – SIM Only (4G only – limited models);
    - (d) Your own SIM for use with Devices with embedded SIM (4G Only - limited models).
  - 3.1.5 Where you select BT Managed Mobile Data Access, BT will:
    - (a) install, maintain and support the Mobile Data Equipment / SIM Card;
    - (b) hold and deploy additional Mobile Data Equipment when required; and
    - (c) remotely and proactively monitor the Mobile Data Equipment and report on any performance issues.
  - 3.1.6 Where you select BT Managed Mobile Data Access – Internal Hub or BT Managed Mobile Data Access – SIM Only, in the unlikely event of the failure of the SIM Card, a replacement SIM Card will be ordered, which can take in excess of 3 Business Days.
  - 3.1.7 Where you select Customer Managed Mobile Data Access you are responsible for:
    - (a) provision of the Customer SIM Card;
    - (b) any charges or fees associated with or incurred by your use of the Customer SIM Card; and
    - (c) arranging for the SIM Card to be activated prior to the day of installation.
  - 3.1.8 BT, or one of its suppliers, will retain title in the Mobile Data Equipment which will be classified as BT Equipment under this Contract, except as set out in Paragraph 3.1.11.
  - 3.1.9 BT grants you a licence to use the Mobile Data Equipment and SIM Card solely for accessing the Mobile Network in accordance with this Contract during the Minimum Period of Service and any Renewal Periods.
  - 3.1.10 Upon termination or expiry of this Contract for any reason, or where the Mobile Data Equipment is no longer required or is faulty BT will, at its option, collect the Mobile Data Equipment or ask you to return it to BT at your expense, except as set out in Paragraph 3.1.11.
  - 3.1.11 Upon termination or expiry of this Contract, the title in Physical SD-WAN CPE Devices, including the Internal Hub, transfers to you and you are responsible for their disposals as set out in Paragraph 6.5.
  - 3.1.12 Mobile Data Access provides access across a public Mobile Network which can be subject to degradation, congestion and interference which are beyond BT's control. BT will not be responsible for any problems with the signal strength or quality (including lack of access to 5G) using Mobile Data Access.
  - 3.1.13 Where you have selected Customer Managed Mobile Data Access BT will not be responsible for any problems with access to the MC SD-WAN Service using Mobile Data Access.
  - 3.1.14 In addition to any rights BT may have under Clause 18 of the General Terms, if you use the Mobile Data Access in breach of Paragraphs 8.2.8 or 8.2.9 of this Annex or Clauses 6.6 and 12.3 of the General Terms, BT may, without notice:
    - (a) terminate the Mobile Data Access; or
    - (b) temporarily or permanently block the BT SIM Card used with the Mobile Data Access.
  - 3.1.15 Issues identified with Mobile Network connectivity, between the Site and the local cell tower, may take in excess of 5 Business Days to resolve.
- 3.2 **Zscaler Service:** If selected by you in an Order BT will provide the Zscaler Service as defined and set out in the BT Managed Cloud Security (Zscaler) Appendix to this Annex.
- 3.3 **Cloud OnRamp:** deployment using Cloud OnRamp.
- 3.4 **Cisco Advanced Security Options:**
- 3.4.1 BT will enable certain security features on your SD-WAN Device, depending on the Licence Subscription you have selected:
    - (a) for Essentials Licence Subscription:
      - (i) an App Aware Firewall;
    - (b) for Advantage Licence Subscription:
      - (i) an App Aware Firewall;
      - (ii) URL filtering that allows you to control access to Internet websites by permitting or denying access based on whitelists, blacklists, categories, and reputations; and
      - (iii) Advanced Malware Protection, which scans for and blocks known malware, protecting your network.
  - 3.4.2 The Cisco Advanced Security Options will be configured in accordance with the design agreed with you. You may monitor the performance of Cisco Advance Security Options via the Cloud Hosted Report Infrastructure.



3.4.3 BT does not proactively take any action on security alerts.

3.5

3.6 Service Options may not be available in all countries.

#### 4 Service Management Boundary

4.1 BT will provide and manage the MC SD-WAN Service in accordance with Parts A, B and C of this Annex and as set out in any applicable Order:

4.1.1 in respect of the Cloud Hosted Control Infrastructure and Cloud Hosted Report Infrastructure, within the Cloud Hosted Control Infrastructure and Cloud Hosted Report Infrastructure hosted by the Supplier on a Cloud-Provider's infrastructure on behalf of BT; and

4.1.2 in respect of the Physical SD-WAN CPE Devices, between the WAN and LAN ports of each Physical SD-WAN CPE Device and excluding any Customer SIM Card; and

4.1.3 in respect of the Virtual SD-WAN Device, within the Virtual SD-WAN Device hosted on the Enabling Service but not any underlying virtual or physical infrastructure supporting this, including an Enabling Service,

("Service Management Boundary").

4.2 BT will have no responsibility for the MC SD-WAN Service outside the Service Management Boundary, including access using the Customer Managed Mobile Data Access.

4.3 BT does not make any representations, whether express or implied, about whether the MC SD-WAN Service will operate in combination with any Customer Equipment, including the Customer SIM Card, or other equipment and software that is not provided by BT.

4.4 BT will have no responsibility under this Contract for any of the Enabling Services, including the Enabling Service that the Virtual SD-WAN Device is hosted on.

#### 5 Associated Services and Third Parties

5.1 You will have the following services in place that will connect to the MC SD-WAN Service and are necessary for the MC SD-WAN Service to function and will ensure that these services meet the minimum technical requirements that BT specifies (each an "Enabling Service"):

5.1.1 You will have resilient internet routing connectivity from the Physical SD-WAN CPE Devices to the Cloud Hosted Control Infrastructure which is necessary for the MC SD-WAN service to function, including any necessary configuration through your firewalls; and

5.1.2 one or more of the following connectivity services:

(a) a BT Internet service;

(b) a BT MPLS service;

(c) a BT Ethernet service; and

(d) your own or third party provided WAN that BT has confirmed to you in writing is compatible with the MC SD-WAN Service,

5.2 If BT provides you with any services other than the MC SD-WAN Service (including, but not limited to any Enabling Service) this Annex will not apply to those services and those services will be governed by their separate terms.

5.3 BT will not be liable for failure to or delay in supplying the MC SD-WAN Service if another supplier delays or refuses the supply of an electronic communications service to us and no alternative service is available at reasonable cost.

5.4 Where the SD-WAN Device is directly deployed onto an Enabling Service set out in Paragraph 5.1.2 without a separate WAN router or NTE, any functionality of Enabling Service is determined only by the capability of the CC SDWAN Service and you acknowledge this may result in a decreased functionality of such Enabling Service.

#### 6 Equipment

##### 6.1 Use of BT Equipment

In relation to BT Equipment you will:

6.1.1 keep the BT Equipment safe and without risk to health;

6.1.2 only use the BT Equipment, or allow it to be used, in accordance with any instructions or authorisation BT may give and for the purpose for which it is designed;

6.1.3 not move the BT Equipment or any part of it from the Site(s) without BT's written consent and you will pay BT's costs and expenses reasonably incurred as a result of such move or relocation;



- 6.1.4 not make any alterations or attachments to, or otherwise interfere with, the BT Equipment, nor permit any person (other than a person authorised by BT) to do so, without BT's prior written consent and, if BT gives its consent, agree that any alterations or attachments are part of the BT Equipment;
  - 6.1.5 not sell, charge, assign, transfer or dispose of (except as set out in Paragraph 6.5) or part with possession of the BT Equipment or any part of it;
  - 6.1.6 not allow any lien, encumbrance or security interest over the BT Equipment, nor pledge the credit of BT for the repair of the BT Equipment or otherwise;
  - 6.1.7 not claim to be owner of the BT Equipment and ensure that the owner of the Site(s) will not claim ownership of the BT Equipment, even where the BT Equipment is fixed to the Site(s);
  - 6.1.8 obtain appropriate insurance against any damage to or theft or loss of the BT Equipment;
  - 6.1.9 in addition to any other rights that BT may have, reimburse BT for any losses, costs or liabilities arising from your use or misuse of the BT Equipment or where the BT Equipment is damaged, stolen or lost, except where the loss or damage to BT Equipment is a result of fair wear and tear or caused by BT;
  - 6.1.10 ensure that the BT Equipment appears in BT's name in your accounting books;
  - 6.1.11 where there is a threatened seizure of the BT Equipment, or an Insolvency Event applies to you, immediately provide BT with Notice so that BT may take action to repossess the BT Equipment; and
  - 6.1.12 notify any interested third parties that BT owns the BT Equipment.
- 6.2 **Ownership and Risk of BT Equipment**
- BT Equipment will remain BT's property at all times and risk in BT Equipment will pass to you upon delivery, whether or not the BT Equipment has been installed.
- 6.3 **Security**
- 6.3.1 You are responsible for the proper use of any user names, personal identification numbers and passwords used with the BT Equipment or the MC SD-WAN Service, and you will take all necessary steps to ensure that they are kept confidential, secure and not made available to unauthorised persons.
  - 6.3.2 BT does not guarantee the security of the BT Equipment against unauthorised or unlawful access or use.
  - 6.3.3 You acknowledge and agree that deployment using Cloud OnRamp will result in the creation of a number of default security components on your Enabling Service.
- 6.4 **Software Licence**
- On and from the Service Start Date, you will comply with the provisions of any Software licences provided with or as part of any BT Equipment, including SD-WAN Devices.
- 6.5 **WEEE Directive**
- 6.5.1 Subject to Paragraph 6.5.4, You are responsible under Article 13 of the Waste Electrical and Electronic Equipment Directive 2012/19/EU ("**WEEE Directive**") for the costs of collection, treatment, recovery, recycling and environmentally sound disposal of any equipment supplied under the Contract, including BT Equipment, which has become waste electrical and electronic equipment ("**WEEE**").
  - 6.5.2 For the purposes of Article 13 of the WEEE Directive this Paragraph 6.5 is an alternative arrangement to finance the collection, treatment, recovery, recycling and environmentally sound disposal of WEEE.
  - 6.5.3 You will comply with any information recording or reporting obligations imposed by the WEEE Directive.
  - 6.5.4 Mobile Data Equipment is excluded from the obligations set out in this Paragraph 6.5 and shall be returned to BT in accordance with Paragraph 3.1.10.

## 7 Specific Terms

### 7.1 EULA and Supplier Terms

- 7.1.1 Subject to Paragraph 7.1.2, by entering into this Contract you agree to the terms of the agreements with the Supplier set out at the web addresses below:-
  - (a) [www.cisco.com/go/eula](http://www.cisco.com/go/eula) ("**EULA**");
  - (b) the "**Universal Cloud Agreement**" that can be found at <https://www.cisco.com/c/en/us/about/legal/cloud-and-software/universal-cloud-agreement.html> ("**UCA**"); and
  - (c) the "**Offer Description**" that can be found at [https://www.cisco.com/c/dam/en\\_us/about/doing\\_business/legal/OfferDescriptions/cisco\\_sd\\_wan\\_offer\\_description.pdf](https://www.cisco.com/c/dam/en_us/about/doing_business/legal/OfferDescriptions/cisco_sd_wan_offer_description.pdf) ("**Offer Description**").as each may be amended or supplemented from time to time by the Supplier.
- 7.1.2 Only paragraphs 2.1, 2.4 and 3 of the Offer Description apply to your use of the MC SD-WAN Service.



- 7.1.3 You and your Users will observe and comply with the EULA, UCA and Offer Description for all use of the MC SD-WAN Service.
- 7.1.4 In addition to what it says in Clause 15 of the General Terms, if you do not comply with the EULA, UCA or Offer Description, BT may restrict or suspend the MC SD-WAN Service upon reasonable Notice, and:
- (a) you will continue to pay the Charges for the MC SD-WAN Service until the end of the Minimum Period of Service or Renewal Period; and
  - (b) BT may charge a re-installation fee to re-start the MC SD-WAN Service.
- 7.1.5 You will enter into the EULA, UCA and Offer Description for your own benefit and the rights, obligations, acknowledgements, undertakings, warranties and indemnities granted in accordance with the EULA, UCA and Offer Description are between you and the Supplier and you will deal with the Supplier with respect to any loss or damage suffered by either of you as such loss or damage will not be enforceable against BT.
- 7.1.6 Where the EULA, UCA or Offer Description is presented in a 'click to accept' function and you require BT to configure or install Software on your behalf, BT will do so as your agent and bind you to the EULA, UCA and Offer Description.
- 7.2 Amendments to the General Terms**
- 7.2.1 new Clause 15.1.5 is included as follows:  
'if a supplier removes or alters any Service, for such period as may be required by the supplier'
- 7.2.2 The wording in Clause 15.3 of the General Terms is deleted and replaced with the following:  
'15.3 If BT decides to restrict or suspend a Service for any of the above reasons, it will let you know beforehand as soon as it reasonably can, except where such restriction or suspension is as a result of Clause 15.1.5 in which case such notification may not be possible before it occurs.'
- 7.2.3 A new Clause 19.3 is included as follows:  
'Neither of us will be liable for any delay or failure to perform any obligation in the Contract where the delay or failure is a result of a Force Majeure Event'.
- 7.2.4 The wording in Clause 26.1 of the General Terms is deleted and replaced with the following:  
'26.1 Subject to Clause 26.7, either of us may assign the benefit of the Contract to an Affiliate by giving the other Notice, but if either of us chooses to assign the benefit of the Contract to an entity that is not an Affiliate, they need to get the other's permission in writing beforehand.'
- 7.2.5 The wording in Clause 26.6 of the General Terms is deleted and replaced with the following:  
'26.6 Subject to Clause 26.7, either of us can assign or transfer our right to collect payments, receivables or other assets arising as a result of the Contract.'
- 7.2.6 A new Clause 26.7 is included as follows:  
'26.7 You may not assign or transfer any of your interests, rights, or obligations under the Contract, including by written agreement, merger, consolidation, divestiture, operation of law, or otherwise, except with BT's prior written consent.'
- 7.2.7 The definition of Software is deleted and replaced with:  
**"Software"** means any software in object code format only, and related documentation (whether on tangible or intangible media) that BT or a supplier provides to you as part of a Service. It includes any embedded software, but it excludes Open Source Software.
- 7.2.8 The wording in Clause 2 of the General Terms is deleted and replaced with the following:  
'2. If there is a conflict between any of the documents, the order of priority, highest first, is:  
2.1 any Appendices;  
2.2 any Annexes;  
2.3 the Schedule;  
2.4 these General Terms;  
2.5 any Order; and  
2.6 if applicable to a Service, the BT Price List.'
- 7.3 Use of Telemetry Data**
- 7.3.1 BT or its Supplier may, for the purposes set out in Paragraph 7.3.2, collect Telemetry Data which includes such items as:
- (a) system statistics (for example, CPU, memory);
  - (b) interface statistics;
  - (c) flow statistics including application and application family; and



(d) device configurations and usage per interface.

7.3.2 Notwithstanding anything to the contrary in this Contract, BT and its Supplier shall only use Telemetry Data as follows:

(a) to deliver and maintain the MC SD-WAN Service;

(b) for the Supplier to provide support to BT (for example, by providing BT with recommendations for WAN configuration optimisation, license expiration, renewal notices, license or bandwidth enforcement); and

(c) the Supplier may use Statistical Data for the general purpose of improving its SD-WAN product and other product offerings, including customer experience and use of such product in the context of generally available software feature releases.

#### 7.4 Charges on termination of the MC SD-WAN Service

7.4.1 In addition to the Charges set out elsewhere in this Contract and as a replacement for the Termination Charges set out in the Managed Service Schedule, if you terminate the MC SD-WAN Service before the end of the Minimum Period of Service or Renewal Period, you will pay BT Termination Charges for any parts of the MC SD-WAN Service that were terminated during the Minimum Period of Service or Renewal Period, equal to:

(a) 100 per cent of the Recurring Charges applicable to the MC SD-WAN Service, where the DNA Licence or MSLA-C Licence has been used, including the Charges for the Managed Service, for the first 12 months of the Minimum Period of Service or Renewal Period (if terminated within the first 12 months of a Minimum Period of Service or Renewal Period); and

(b) in respect of the Managed Service, 55 per cent of the Recurring Charges for any remaining months of the Minimum Period of Service or Renewal Period after the first 12 months; and

(c) in respect of the Recurring Charges for the DNA Licence or MSLA-C Licence provided as part of the MC SD-WAN Service, 100 per cent of the Recurring Charges for any remaining months of the Minimum Period of Service or Renewal Period after the first 12 months of such period; and

(d) in respect of the Recurring Charges for the maintenance provided as part of the MC SD-WAN Service, the total of 12 months Recurring Charges that would apply for the maintenance;

(e) in respect of BT Managed Mobile Data Access, 95 per cent of the Recurring Charges for the first 24 months; and

(f) any other Termination Charges applicable for any Enabling Services provided by BT or for Services set out in Appendices to this Annex.





## Part B – Service Delivery and Management

### 8 Your Obligations

#### 8.1 Service Delivery

Before the Service Start Date and, where applicable, throughout the provision of the MC SD-WAN Service, you will:

- 8.1.1 not act to misuse the MC SD-WAN Service to contravene or circumvent Applicable Law. BT will treat any such contravention as a material breach and as such BT may:
  - (a) suspend the MC SD-WAN Service and BT can refuse to restore the MC SD-WAN Service until BT receives an acceptable assurance from you that there will be no further contravention or circumvention; or
  - (b) terminate the MC SD-WAN Service upon written notice;
- 8.1.2 prepare and maintain the Site(s) for the installation of BT Equipment and supply of the MC SD-WAN Service, including:
  - (a) providing a suitable and safe operational environment for any BT Equipment including all necessary trunking, conduits, cable trays, and telecommunications connection points in accordance with BT's reasonable instructions and applicable installation standards;
  - (b) taking up or removing any fitted or fixed floor coverings, ceiling tiles and partition covers or provide any openings in buildings required to connect BT Equipment to appropriate network facilities in time to allow BT to undertake any necessary installation or maintenance MC SD-WAN Service;
  - (c) carrying out any work that may be required after installation to make good any cosmetic damage caused during installation or maintenance;
  - (d) providing a secure, continuous power supply at the Site(s) for the operation and maintenance of the MC SD-WAN Service and BT Equipment at such points and with such connections as BT specifies, and, in order to mitigate any interruption to the MC SD-WAN Service resulting from failure in the principal power supply, provide back-up power with sufficient capacity to conform to the standby requirements of the applicable standards; and
  - (e) providing internal cabling between the BT Equipment and any Customer Equipment, as appropriate;
  - (f) where you have selected BT Managed Mobile Data Access – Internal Hub - providing mains power for the power adapter.
- 8.1.3 where the Virtual SD-WAN Device is deployed using Cloud OnRamp, undertake any relevant prerequisite configurations within the Enabling Service including providing adequate access rights for the Cloud Hosted Control Infrastructure.

#### 8.2 During Operation

On and from the Service Start Date, you will:

- 8.2.1 contact the Service Desk if you have any concerns over how the MC SD-WAN Service is operating, or where you are experiencing any issues on the MC SD-WAN Service;
- 8.2.2 ensure that Users do not raise as Incidents any general or training queries concerning the data made visible on the Managed Service Portal as the Service Desk will not provide such support or training;
- 8.2.3 ensure that any Customer Equipment that is connected to the MC SD-WAN Service or that you use, directly or indirectly, in relation to the MC SD-WAN Service is:
  - (a) connected using the applicable BT Network termination point, unless you have BT's permission to connect by another means;
  - (b) adequately protected against viruses and other breaches of security;
  - (c) technically compatible with the MC SD-WAN Service and will not harm or damage BT Equipment, the BT Network, or any of BT's suppliers' or subcontractors' network or equipment; and
  - (d) approved and used in accordance with relevant instructions, standards and Applicable Law and any safety and security procedures applicable to the use of that Customer Equipment;
- 8.2.4 immediately disconnect any Customer Equipment, or advise BT to do so at your expense, where Customer Equipment does not meet any relevant instructions, standards or Applicable Law;
- 8.2.5 not allow any User licence to be used by more than one individual User unless it has been reassigned in its entirety to another individual User, in which case you will ensure the prior User will no longer have any right to access or use the MC SD-WAN Service;
- 8.2.6 comply with Paragraph 9 before reporting Incidents;



- 8.2.7 inform BT of any planned works on any third party provided Enabling Service;
- 8.2.8 where you have BT Managed Mobile Data Access, only use Backup Mobile Data Access if your Enabling Service fails and Backup Plus Mobile Data Access in the period before BT connects the MC SD-WAN Service to the Enabling Service; and
- 8.2.9 not remove the BT SIM Card from the Mobile Data Equipment; and
- 8.2.10 be responsible for any charges incurred from use of the Customer SIM Card.
- 8.2.11 ensure that after deployment using Cloud OnRamp you follow the best practice guidance BT provides to you and ensure the configuration remains compliant to your own security standards.

### 8.3 The End of the Service

On expiry or termination of the MC SD-WAN Service by either of us, you will:

- 8.3.1 provide BT with all reasonable assistance necessary to remove Mobile Data Equipment from the Site(s);
- 8.3.2 disconnect any Customer Equipment from Mobile Data Equipment located at the Site(s);
- 8.3.3 not dispose of or use the Mobile Data Equipment other than in accordance with BT's written instructions or authorisation;
- 8.3.4 if required in accordance with Paragraph 3.1.10, arrange for any Mobile Data Equipment located at the Site(s) to be returned to BT;
- 8.3.5 be liable for any reasonable costs of recovery that BT incurs in recovering the Mobile Data Equipment;
- 8.3.6 promptly return or delete any confidential information that you have received from BT during the term of the Contract; and
- 8.3.7 comply with your obligations set out in Paragraph 6.5 in relation to disposal of equipment, including BT Equipment.

## 9 Notification of Incidents

- 9.1 You will report Incidents in accordance with the process set out in the Managed Service Schedule.
- 9.2 Where you have provided your own or a third party WAN Enabling Service as set out in Paragraph 5.1.2(d):
  - 9.2.1 you will ensure and confirm to BT that the service is working correctly before reporting Incidents to BT; and
  - 9.2.2 BT will not be liable for any delay in rectifying an Incident where BT has been unable to connect to the SD-WAN Device.
- 9.3 Where you have selected Customer Managed Mobile Data Access:
  - 9.3.1 you will ensure and confirm to BT that the Incident is not the result of the Mobile Data Access failing before reporting Incidents to BT; and
  - 9.3.2 BT will not be liable for any delay in rectifying an Incident where the Incident has been caused by the Mobile Data Access.



## Part C – Service Levels

### 10 Service Levels

- 10.1 Service Levels and Service Credits do not apply to the MC SD-WAN Service. Any service levels that apply to the Enabling Services will be set out in the terms associated with such Enabling Service.



## Part D – Defined Terms

### 11 Defined Terms

In addition to the defined terms in the General Terms and in the Managed Service Schedule to the General Terms, capitalised terms in this Annex will have the below meanings (and in the case of conflict between these defined terms and the defined terms in the General Terms or the Managed Service Schedule to the General Terms, these defined terms will take precedence for the purposes of this Annex). BT has repeated some definitions in this Annex that are already defined in the General Terms and in the Managed Service Schedule to the General Terms. This is to make it easier for you to find the definitions when reading this Annex.

**“Active-Active Mobile Data Access”** is a Service Option that allows connection to the Mobile Network using either the Mobile Data Equipment or Customer SIM Card, as applicable, to allow use of the MC SD-WAN Service including for backup purposes or prior to installation and connection with an Enabling Service.

**“Advanced Malware Protection”** means software which provides protection in the network against malware as detailed at the following site (as may be updated by the Supplier from time to time): <https://www.cisco.com/c/dam/en/us/td/docs/routers/sdwan/configuration/config-18-4.pdf#page=242>

**“Advantage Licence Subscription”** is a level of licence for an SD-WAN Device as detailed at the following site (as may be updated by the Supplier from time to time):

<https://www.cisco.com/c/en/us/products/software/one-wan-subscription/index.html#~compare-subscriptions>

**“Application”** means a programme or software.

**“Application Aware Routing”** has the meaning given in Paragraph 2.5.1.

**“App Aware Firewall”** means a firewall that blocks or allows more than 1400 applications based on category, application family, application group, and match protocol.

**“AWS”** means Amazon Web Services and is a subsidiary of Amazon that provides on-demand cloud computing platforms and APIs to individuals, companies, and governments, on a metered pay-as-you-go basis.

**“Azure”** means Microsoft Azure, a cloud computing service created by Microsoft for building, testing, deploying, and managing applications and services through Microsoft-managed data centres.

**“Backup Mobile Data Access”** is a Service Option and means a resilient service that in the event any element of your Enabling Service fails (other than Backup Mobile Data Access), will use the Mobile Data Equipment or Customer SIM Card (as applicable) to automatically connect to the Mobile Network to allow continued use of the MC SD-WAN Service until the Enabling Service is restored.

**“Backup Plus Mobile Data Access”** is a Service Option and includes the service described in Backup Mobile Data Access and in addition allows you to use the Mobile Data Equipment or Customer SIM Card (as applicable) to connect to the Mobile Network to allow use of the MC SD-WAN Service prior to installation and connection with the Enabling Service.

**“BT Managed Mobile Data Access”** means the provision of Mobile Data Access using the Mobile Data Equipment.

**“BT Managed Mobile Data Access – External”** means a service consisting of an external antenna which is attached to the outside of your premises and cabled back to the comms room.

**“BT Managed Mobile Data Access – Internal Hub”** means a 4G/5G device supplied by BT with a SIM Card which enables connection to the Mobile Network to provide internet access. Internal Hub is connected to the SD-WAN controller WAN port via an Ethernet connection.

**“BT Managed Mobile Data – SIM Only”** means a SIM card which can be inserted into supporting devices and which will provide access via the 4G network. **“BT SIM Card”** means a card, provided by BT, or one of its suppliers, that is inserted into the router of the Mobile Data Equipment and that is used to connect to the Mobile Network and is BT Equipment.

**“Cloud Hosted Control Infrastructure”** has the meaning given in Paragraph 2.2.1.

**“Cloud Hosted Report Infrastructure”** has the meaning given in Paragraph 2.3.1.

**“Cloud OnRamp”** is an automated way of deploying the Virtual SD-WAN Device into an Azure or AWS cloud environment as part of the MC SD-WAN Service.

**“Cloud-Provider”** means a company that delivers cloud computing based services and solutions to businesses.

**“Customer Equipment”** means any equipment and any software, other than BT Equipment, used by you in connection with a MC SD-WAN Service.

**“Customer Managed Mobile Data Access”** means the provision of Mobile Data Access using the Customer SIM Card.

**“Customer SIM Card”** means a card, provided by you, that is inserted into the Physical SD-WAN CPE Device and that is used to connect to the Mobile Network and is Customer Equipment.

**“Device”** means any mobile handset, laptop, tablet or other item of handheld equipment, including all peripherals, excluding SIM Cards and applications, which are in scope of the MC SD-WAN Service, as set out in the Order.



“**DNA Licence**” means a type of licence purchased for a fixed term where Charges for additional Licence Subscriptions can fluctuate throughout the term of the Contract.

“**Enabling Service**” has the meaning given in Paragraph 5.1.

“**Essentials Licence Subscription**” is a level of licence for an SD-WAN Device as detailed at the following site (as may be updated by the Supplier from time to time):

<https://www.cisco.com/c/en/us/products/software/one-wan-subscription/index.html#~compare-subscriptions>

“**Incident**” means an unplanned interruption to, or a reduction in the quality of, the MC SD-WAN Service or particular element of MC SD-WAN Service.

“**Internet**” means a global system of interconnected networks that use a standard Internet Protocol to link devices worldwide.

“**Internet Protocol**” or “**IP**” means a communications protocol for devices connected to the Internet that specifies the format for addresses and units of transmitted data.

“**Licence Subscription**” means either the Advantage Licence Subscription or Essential Licence Subscription.

“**Licence Type**” means either DNA Licence, MSLA-C licence or MSLA-U licence.

“**Local Area Network**” or “**LAN**” means the infrastructure that enables the ability to transfer IP services within Site(s) (including data, voice and video conferencing services).

“**Maintenance Care Level**” means the maintenance option you select in the Order as more fully described in the Managed Service Schedule.

“**Managed Service**” has the meaning given to it in the Managed Service Schedule.

“**Managed Service Portal**” has the meaning given to it in the Managed Service Schedule.

“**Managed Service Schedule**” means the Schedule that this Annex is appended to which details the management services that can apply to the MC SD-WAN Service.

“**MC SD-WAN Service**” has the meaning given in Paragraph 1.

“**Mobile Data Access**” is a UK only Service and means either Active-Active Mobile Data Access, Backup Mobile Data Access or Backup Plus Mobile Data Access or a combination of them.

“**Mobile Data Equipment**” is a business grade router, antenna, BT SIM Card, cabling and any other ancillary equipment if specified in the Order that is provided as part of the BT Managed Mobile Data Access and is BT Equipment for the purposes of this Schedule and MS Equipment for the purposes of the Managed Service Schedule.

“**Mobile Network**” means a 5G or 4G communication network (4G where 5G is not available and 3G where 4G is not available) where the last link is wireless.

“**MSLA-C licence**” means Managed Service Licence Agreement – Committed, a type of licence purchased for a fixed term where Charges for additional Licence Subscriptions are fixed throughout the term of the Contract.

“**MSLA-U licence**” means Managed Service Licence Agreement – Uncommitted, a type of licence purchased for a fixed term where charges for additional Licence Subscriptions are fixed throughout the term of the Contract and also allows bandwidth commitments to be reduced during the term of the Contract.

“**Physical SD-WAN CPE Device**” means hardware, and associated software, that connects to your network and provides a secure overlay network over a mix of WAN transports and that is BT Equipment for the purposes of this Contract.

“**Prime Mobile Data Access**” is a Service Option that allows connection to the Mobile Network using either the Mobile Data Equipment or Customer SIM Card, as applicable, to allow use of the MC SD-WAN Service as a sole Enabling Service.

“**SD-WAN Device**” means either a Physical SD-WAN CPE Device or a Virtual SD-WAN Device.

“**Service Desk**” has the meaning given to it in the Managed Service Schedule.

“**Service Management Boundary**” has the meaning given in Paragraph 4.1.

“**Service Options**” has the meaning given in Paragraph 3.

“**SIM Card**” means a card that is inserted into the router of the Mobile Data Equipment and that is used to connect to the Mobile Network.

“**Simple Service Request**” or “**SSR**” has the meaning given to it in the Managed Service Schedule.

“**Site**” means a location at which the MC SD-WAN Service is provided.

“**Standard Service Components**” has the meaning given in Paragraph 2.

“**Supplier**” means Cisco International Limited having a principal place of business at 9-11 New Square Park, Bedfont Lakes, Feltham, TW14 8HA, UK and any group or parent company of the Supplier.

“**Statistical Data**” means any information or data that the Supplier derives from customer data or Telemetry Data, provided that such information or data is aggregated or de-identified such that it cannot reasonably be used to identify an individual or entity.

“**Telemetry Data**” means information generated by instrumentation and logging systems created through the use and operation of MC SD-WAN Service.

“**Transport Independent VPN**” has the meaning given to it in Paragraph 2.4.

“**User Accounts**” means the accounts for Users made available to you by BT in order to access the Cloud Hosted Report Infrastructure.



“**Virtual SD-WAN Device**” means software that connects to your network and provides a secure overlay network over a mix of WAN transports and that is BT Equipment for the purposes of this Contract.

“**VPN**” means a virtual private network.

“**WAN**” means Wide Area Network, the infrastructure that enables the transmission of data between Sites.

“**WEEE**” has the meaning given in Paragraph 6.5.1.

“**WEEE Directive**” has the meaning given in Paragraph 6.5.1.

“**Your own SIM**” means a SIM Card you provide for insertion into a BT Managed Device.

“**Zscaler Service**” means an optional security service that you can purchased with the MC SD-WAN Service, the terms of which will be included as an appendix to this Annex.