



Charges Schedule for Microsoft® Office 365 offered by BT

1. SERVICE CHARGES

The charges for the Service are as follows:

1.1 Rental charges

(a) The monthly rental charge as specified on the latest BT invoice continues to apply.

Additional User SL licences provided by BT

(b) Where the Customer's BT Business email service has been upgraded to the Service and the Customer had more than one licence type, BT may, at BT's sole discretion, provide the Customer with additional licences. BT will apply a monthly credit of £4.50 to the Customer's account for each additional licence for a period of 6 months from the date of assignment of the licence or the date of migration whichever is earlier. After the six month period the Customer will pay a rental charge of £4.50 per month for each licence.

1.2 Help Desk Charges

Calls to the BT Helpdesk will be charged at national rates as set out in the BT Price List.

1.3 Late Payment Charge

Charges for late payment, including any charges for dishonoured payments, are set out in the BT Price List.

1.4 Cancellation Charge

The cancellation charge referred to in clause 6.1 of the Conditions will be equal to the costs that BT has incurred in respect of any work done or money spent in getting ready to provide the Service. BT will take reasonable steps to limit the amount of its costs.

1.5 Early Termination Charges

(a) Subject to paragraph 1.5 (b) below, the termination charges referred to in clause 6.5 of the Conditions are any subscription, rental, and any other recurring charges for any remaining part of the Minimum Period.

(b) Additional licences referred to in paragraph 1.1(b) above are not subject to a Minimum Period or early termination charges.

2. DEFINITIONS

In this Charges Schedule the following term, in addition to those stated in clause 10 of the Conditions, has the meaning shown next to it:-

BT Price List the document containing a list of BT's charges and terms and which can be seen at: <http://www.bt.com/pricing> (or any other on-line address that BT may advise the Customer). The BT Price List forms part of the Contract.