



## A Note On 'You'

'You' and 'your' mean the Customer.

## Data Processing Annex

### 1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the Managed SD-LAN Service.

### 2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the Managed SD-LAN Service as set out in this Annex for as long as BT provides the Managed SD-LAN Service and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

### 3 The Nature And Purpose Of The Processing Of Personal Data

3.1 The nature and purpose of the Processing of Customer Personal Data by BT includes:

- 3.1.1 BT passing Customer Personal Data to its Supplier when ordering Devices, Licences and any required Supplier support;
- 3.1.2 Call recording may also take place when you or your Users contact BT. You will be informed that the call is being recorded; and
- 3.1.3 BT will Process Personal Data as part of its management and Service Desk functions.

### 4 Types Of Personal Data and Categories of Data Subjects

4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors or you will be:

- 4.1.1 name,
- 4.1.2 email Address,
- 4.1.3 business address,
- 4.1.4 contact number,
- 4.1.5 IP address,
- 4.1.6 MAC address,
- 4.1.7 work address,
- 4.1.8 telephone account number,
- 4.1.9 billing details,
- 4.1.10 passwords,
- 4.1.11 User ID/log-in details,
- 4.1.12 location data,
- 4.1.13 traffic data,
- 4.1.14 router logs

4.2 The Customer Personal Data will concern the following categories of Data Subjects:

- 4.2.1 your Users; and
- 4.2.2 your employees, directors and contractors.