



## A Note On 'You'

'You' and 'your' mean the Customer.

## Data Processing Annex

### 1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the BT Services under your agreement with BT.

### 2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the eCatalogue Service as set out in this Annex for as long as BT provides the eCatalogue Service and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

### 3 The Nature And Purpose Of The Processing Of Personal Data

- 3.1 BT needs a range of personal data in relation to the end user of the service to deliver the service being purchased by their employer (the end company who is the data controller).
- 3.2 The service requires unique username and login credentials for each end user to access their service configuration portals.
- 3.3 This means we have to capture data like name, Mr/Mrs/Other (if provided), email address so we can send them these welcome credentials.

### 4 Types Of Personal Data and Categories of Data Subjects

- 4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors or you may be:

- 4.1.1 name;
- 4.1.2 gender;
- 4.1.3 email addresses;
- 4.1.4 postal addresses;
- 4.1.5 country of residence;
- 4.1.6 products purchased or subscribed to;
- 4.1.7 equipment provided;
- 4.1.8 identifiers provided by devices;
- 4.1.9 user ID/ Login/ Account
- 4.1.10 passwords;
- 4.1.11 name of customer; and
- 4.1.12 company

- 4.2 The Customer Personal Data will concern the following categories of Data Subjects:

- 4.2.1 your employees;
- 4.2.2 your customers or third parties; and
- 4.2.3 any Data Subject (as controlled by you).