



## A Note On 'You'

'You' and 'your' mean the Customer.

## Data Processing Annex

### 1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the Managed Ethernet Access Service.

### 2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the Managed Ethernet Access Service as set out in this Annex for as long as BT provides the Managed Ethernet Access Service and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

### 3 The Nature And Purpose Of The Processing Of Personal Data

- 3.1 BT provides a managed platform that Processes basic personal information to enable the Services selected by you.
- 3.2 BT also provides you with access to online capability and Personal Data such as user IDs and passwords are controlled by BT.
- 3.3 The personal data captured is use to enable orders to be fulfilled and maintained, faults to be raised and tracked, diagnostic tests to be run and online reports to be fulfilled.

### 4 Types Of Personal Data and Categories of Data Subjects

- 4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors or you may be:

- 4.1.1 name;
- 4.1.2 gender;
- 4.1.3 e-mail address;
- 4.1.4 phone number;
- 4.1.5 contact records
- 4.1.6 notes/records;
- 4.1.7 user ID/login/account;
- 4.1.8 passwords;
- 4.1.9 validation details/shared secret questions;
- 4.1.10 identity management;
- 4.1.11 name of customer;
- 4.1.12 company.

This list is not exhaustive as you will specify what Customer Personal Data is Processed.

- 4.2 The Customer Personal Data may concern the following categories of Data Subjects:

- 4.2.1 your end users; and
- 4.2.2 your employees, directors and contractors.

This list is not exhaustive as you will specify what Customer Personal Data is Processed.