



A Note On 'You'

'You' and 'your' mean the Customer.

Data Processing Annex

1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the BT Locate Services.

2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the BT Locate Services as set out in this Annex for as long as BT provides the BT Locate Services and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

3 The Nature And Purpose Of The Processing Of Personal Data

3.1 The nature and purpose of the Processing of Customer Personal Data by BT includes:

3.1.1 BT recording your business contact for the purpose of establishing and maintaining the services for your business.

4 Types Of Personal Data and Categories of Data Subjects

4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors or you may be:

- 4.1.1 name;
- 4.1.2 gender;
- 4.1.3 e-mail address(s);
- 4.1.4 postal address;
- 4.1.5 contact number;
- 4.1.6 contact notes from calls;
- 4.1.7 signatures;
- 4.1.8 contact records;
- 4.1.9 user ID/login/account;
- 4.1.10 passwords;
- 4.1.11 identity management;
- 4.1.12 name of customer;
- 4.1.13 position; and
- 4.1.14 job title.

4.2 The Customer Personal Data may concern the following categories of Data Subjects.

- 4.2.1 your end users; and
- 4.2.2 your employees, directors and contractors.