



A Note On 'You'

'You' and 'your' mean the Customer.

Data Processing Annex

1 Subject Matter Of The Processing Of Personal Data

This Data Processing Annex sets out the details regarding how Customer Personal Data is Processed when providing the Colocation Services.

2 Duration Of The Processing Of Personal Data

BT or its Sub-Processor will Process the Customer Personal Data for the Colocation Services as set out in this Annex for as long as BT provides the Colocation Services and for as long as BT may be required to Process the Customer Personal Data in accordance with Applicable Law.

3 The Nature And Purpose Of The Processing Of Personal Data

- 3.1 BT provides space, power and environment control services within its data centres for your computing equipment, applications and associated technologies.
- 3.2 This is purely a housing Service and no Personal Data is utilised by BT beyond that needed for provisioning, assurance and billing purposes.
- 3.3 In some data centre locations, security and access systems may require personal information including biometric data to be utilised, such as fingerprint and iris data. BT is the Controller of this data if and when it is required.
- 3.4 In the event that main building access security is maintained by the building owner or agent, then Personal Data for your operatives will be utilised by the third party as the Data Controller.

4 Types Of Personal Data and Categories of Data Subjects

- 4.1 The types of Customer Personal Data Processed by BT or its Sub-Processors or you will be:
 - 4.1.1 website or IP Address;
 - 4.1.2 name;
 - 4.1.3 address;
 - 4.1.4 telephone number;
 - 4.1.5 email address;
 - 4.1.6 job title;
 - 4.1.7 company name;
 - 4.1.8 contact records;
 - 4.1.9 identity management - user profiles; and
 - 4.1.10 biometric data in some instances in order to provide access to secure environments. In some instances this may be passed to third party building facilities or security management.
- 4.2 The Customer Personal Data will concern the following categories of Data Subjects:
 - 4.2.1 your employees; and
 - 4.2.2 your customers or third parties.