



BT Business Paper-Free Billing Terms and Conditions

1 General Description

- 1.1 Except as expressly amended the General Terms or Conditions for BT Business Services available on <https://business.bt.com/terms/> apply depending on which contract you agreed.
- 1.2 You agree to receive BT Business bills for specified BT accounts (as agreed with BT) online via My Account in place of paper bills subject to these BT Business Paper-Free Billing Terms and Conditions.
- 1.3 My Account is only available to customers who have a BT Business tariff option.
- 1.4 You agree to keep the billing e-mail address in My Account up to date. When your BT Business bill is available to view on My Account, we will e-mail you.
- 1.5 You can view, download and print your BT Business bills online from the last 26 months on My Account. To view or download BT Business bills older than 26 months please contact us.
- 1.6 Split BT Business bills showing usage charges and rentals separately are not available.

2 Paying your BT Business bill

- 2.1 Payments can be made on My Account by setting up a Direct Debit, Credit Card, Debit Card, Apple Pay or Google Pay (if you are set up to do so). You can also pay by BACS or telephone banking by contacting us on 08702 405566.

3 Changes to BT Business Paper-Free Billing Terms and Conditions

- 3.1 BT may amend these BT Business Paper-Free Billing Terms and Conditions at any time and will publish any change in line with clause 3.2 below.
- 3.2 BT will publish any amendments online at www.bt.com/terms (or any other online address that BT advises you of) as follows: (a) for changes that are to the Customer's material detriment, at least one month before the change is to take effect; and (b) for all other changes at least one day before the change is to take effect.