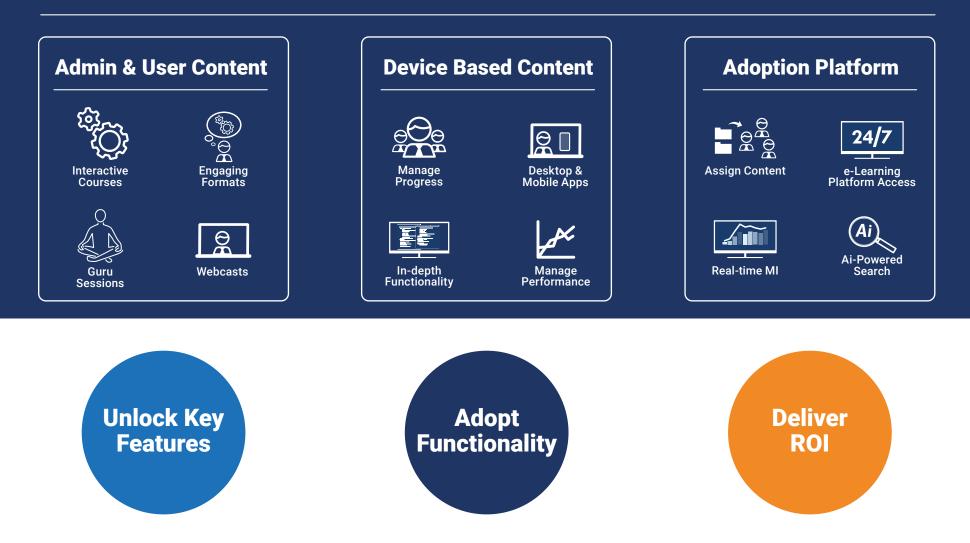


User Adoption







Soft Skills & Business Skills



Get more out of the Adoption person behind the phone! packages available via the ucSKILLS platform Soft Skills **Business Skills** Personal traits or skills which Specific to a particular role, SOFT SKILLS can significantly affect the where following 'best practice' will have a positive impact on productivity and effectiveness of all employees business performance The ucSKILLS **ADMIN & USER** Now we know how to platform was very provide our users with CONTENT helpful, we gained a good access to this knowledge, insight into many features through well-managed that I was unaware of, and learning journeys. have now taken full advantage. We would not have been able to manage our system BUSINESS without ucSKILLS. SKILLS What appeared daunting at first was explained clearly. www.bt.com/business/cloudvoice *Price per month (capped at 50 users)



User Adoption Packages



Adoption Platform

Admin & User Content

- An Introduction to Business Portal
- Core Telephony Features
- Auto Attendant & Hunt Groups
- Call Centre Administration
- User Admin & Features
- · Call Analytics Insight
- · Call Analytics Report
- · Call Analytics Premier

Device Based Content

 We cover handsets from the following manufacturers: Poly, Yealink & Cisco

In addition:

- Webex Desktop Application
- Webex Mobile Application

Soft Skills

- Customer Service Skills
- Management & Leadership Essentials
- Communication Skills
- Time Management
- Telephony Skills
- Managing Performance
- Sales Effectiveness
- Conducting Impactful Sales
 Presentations
- Health & Well-being
- Leading Change

Business Skills

- HR Essentials
- Fire Safety
- Finance for Non-Finance
- Leading Virtual Teams
- Project Management Fundamentals
- Health & Safety
- Understanding G.D.P.R.
- Excel Essentials
- Effective Remote Working
- Equality & Diversity
- Transitioning to the New Normal
- Continuous Improvement
- Returning Back to the Workplace
- Supporting your Team back to the Workplace